



University of Maribor

Faculty of Economics and Business



UNIVERSITY OF MARIBOR
Faculty of Economics and Business
Razlagova 14, 2000 Maribor
Slovenia
International Relations Office

ERASMUS TRAINING in Maribor

„...let's gain dynamic and positive experiences...“

Practical placement: **Faculty of Economics and Business - International Relations Office**

Short description of main tasks:

- collaborating with foreign partners, universities and institutions
- administrative and other tasks, considering incoming and outgoing students
- activities in some international projects

Duration of training: **6 months**

Beginning of training: **1st March 2020 - 31th August 2020**

1st April 2020 - 30th September 2020

Conditions of payment: - Erasmus or other scholarship from home institution

Requirements:

- CV with photo and Motivation Letter to one of the emails mentioned below
- well proficient in English (at least B2 level)
- well proficient in computer programmes (Word, Excell,..)
- communicative and open minded person
- international experience
- field of study is not important

What do we offer:

- **all students benefits (food coupons, library),**
- **work in a pleasant and international environment**
- **lively and young atmosphere in the city of Maribor**

Contact: International Relations Office
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Deadline for application : **20th December 2019**