

“ERASMUS+ Staff Training Week”

4-8 December 2017

International training opportunity for administrative staff

LUE will organize an international staff training week for administrative staff from its partner institutions worldwide. We would like to invite administrative staff working at our partner institutions in either international research project management, libraries, or International Offices/ International Program Offices. You will participate in two days long workshop in your special interest group, learn more about LUE, its international network, teacher training in Germany and explore the baroque city of Ludwigsburg as well as its Christmas market during the most attractive visiting season.

Programme Overview

Monday	Tuesday	Wednesday	Thursday	Friday
<ul style="list-style-type: none"> • Welcome by the Rectorate and Chancellor • Presentation LUE at a Glance • Presentation „Teacher Training in Germany and Baden-Württemberg“ • Lunch • Guided Tour through Ludwigsburg 	<ul style="list-style-type: none"> • Seperate workshop for each special interest group 	<ul style="list-style-type: none"> • Seperate workshop for each special interest group • Optional: Evening visit to the baroque Christmas market in Ludwigsburg 	<ul style="list-style-type: none"> • Excursion Day • e.g. visit at abilingual school/ community school • Trip to the Mercedes Benz Museum Stuttgart and the medieval town and Christmas Market Esslingen 	<ul style="list-style-type: none"> • Wrap-up session • Evaluation • Individual cooperation meetings

Workshops for the following special interest groups

- Librarians at teacher training institutions
- (European) Research Project Management
- International Office

Costs

- EU-Applicants are requested to apply for an ERASMUS+ mobility at the International Office of their home institutions.
- Applicants from the following non-EU institutions might be eligible for ERASMUS+ grants for incoming staff (University of North Carolina at Charlotte (USA), Beit Berl College (Israel), University of Novi Sad (Serbia), Helwan University (Egypt), Ambedkar University Delhi (India)).
- Applicants from other institutions are invited to participate but should cover their own expenses.

Application:

- General application deadline: 15th of October 2017
- Application deadline for participants from partner countries (Egypt, USA, India, Israel, Serbia): 1st of October 2017
- Application: Please fill in the application form (to be downloaded from 15th of August, <https://www.ph-ludwigsburg.de/index.php?id=17740>) and send it via e-mail to Dr. Nina Wolfeil, Director International Office (international@ph-ludwigsburg.de).

Contact details

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